

## Health and safety product

**Work Categories:** **Process Plant Engineering Services, Mechanical Plant Installation / Maintenance**

**Industry Roles:** Construction Contractor

Hot Works, Ladders / Step Ladders, MEWPs, Selection & Control of Subcontractors, Working at Height, Working on Services, Systems, or Equipment Requiring Isolation, Working with Chemicals and Hazardous substances

### Questions

## Section: Health and safety

### Sub Section: Health and safety management

- Q. Please confirm the number of direct employees employed by the company.
- A. 27
- Q. Please confirm how many labour only employees the company has used within the last 12 months.
- A. 0
- Q. Please provide your full health and safety policy. This should be signed and dated within the last 12 months.
- A. Health and Safety Policy Part 2. Organisation (1).pdf  
Health and Safety Statement (1).pdf  
Health and Safety Policy Part 3 Arrangements (1).pdf
- Q. Please provide the contact details of the individual or organisation that deals with your health and safety.
- A. Name: Jim Johnson. Position: Int - Health and Safety Officer
- Q. Please provide evidence of their health and safety qualifications or relevant experience.
- A. 20201124143735178.pdf
- Q. Please provide a brief explanation of the advice given to you by this person or organisation within the last 12 months.
- A. Our Health, Safety and Environment Officer, gives guidance in the workshop of safe and best practices, on a day to day basis. Some Examples. of which have been given over the past 12months are as follows. Due to the increase size of the workshop, safe access walkway, were required, along with designated storage areas for good in products. Marked areas for finished product, prior to inspection, and despatch. Improve the work area for Welders with the introduction and battery fed air flow weld helmets, National Plant training certification for all operators who
- Q. Please provide evidence that you have discussed health and safety with your employees within the last 12 months.
- A. Working at height tool box talk - Steve Bosworth 20.11.20.pdf
- Q. Please provide evidence of site inspections/audits dated within the last 12 months.
- A. KMT Site H&S Inspection.pdf
- Q. Please provide your work equipment maintenance records for the last 12 months.
- A. 09.11.20.pdf
- Q. Please provide an explanation of how you discuss health and safety issues with clients, contractors or other trades before starting work.
- A. Depending on the work involved, the following points would need to be covered. Clients Health and Safety induction procedure, if working on site. Access to and from the clients area of where the work is to be carried out, along with

## Section: Health and safety

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to the client, what safety issues would be present while the work is being carried out and provide the client with a Risk Assessment and Method Statement to explain how the work would be carried out safely, along with working along side any subcontractors and or other trades while on the site We would need to know from the client any local issues, I.E utility services( electric Gas Water) so that interruption of service is avoided where possible Provide instructions on how waste would be removed site if required Give the client a list of names of the competent persons working on site each day for there registration/ emergency purposes

### Sub Section: Enforcement action and accidents

Q. Has your company name changed within the last 5 years?

A. Yes

Q. Please confirm your previous company name:

A. KLARIUS MACHINE TOOLS LTD

Q. Please confirm if you have received any form of enforcement action from the Health and Safety Executive (HSE) in the last 5 years.

A. No

Q. How many of the following accidents and incidents of work-related ill-health have occurred in the past 3 years?

Year	Minor injuries	Reportable	Fatalities	Work Related Ill Health
2020	0	0	0	0
2019	0	0	0	0
2017	1	0	0	0

Q. Please provide brief details of your last two work related accidents and any fatal accidents that have occurred. This must include their outcomes and any preventative measures implemented.

A. Injured Person No1 IP was required to move a bundle of various size steel box section tubes from a pair of trestles. IP used the overhead crane for this operation (Which he has received training to operate the machine to the NPORS standard). IP put the chains around the load and lifted the bundle to the new position. Once the bundle was located into the new position, IP removed the chains and made the crane safe. IP then removed a piece of Box Section from the bundle, which IP required for his work, in doing so another piece of Box Section steel, fell from the bundle, striking IP on bridge of the Left Foot, IP was sent to Hospital, IP returned stating the foot was bruised. IP will be retrained on the overhead crane, and have further Manual Handling Training and instructions to help prevent any further injuries of this nature. Care points will be issued to all members of the workforce in this area to remind them of the manual handling procedures i.e. plan the lift, is it safe to lift, before attempting any manual handling man-oeuvres. Injured Person No2 IP was hammering an insert into a Ram housing to ensure of the fit. IP then struck his fingers on his left hand with the copper hammer he was using, causing bruising to the fingers and nails. IP was

### Sub Section: Qualifications and training

Q. IPAF or equivalent certificates for operating Mobile Elevated Work Platforms

A. IPAF.PNG

Q. Asbestos Awareness - must be dated within the previous 24 months

A. Asbestos Awareness Tool box Talk.pdf

Q. Please provide examples of the trade specific or academic qualifications held by your employees for the work categories selected: Process Plant Engineering Services

### **Sub Section: Qualifications and training**

- A. Andy Willatt Mechanical Engineering Craft Studies.pdf  
Andy Willatt City & Guilds1.pdf  
Andy Willatt City & Guilds2.pdf
- Q. Please provide a copy of your current training matrix or a list of employees.
- A.
- Q. Please provide examples of training/refresher training undertaken in the last 12 months.
- A. Working at height tool box talk - Steve Bosworth 20.11.20.pdf

### **Sub Section: Selection and control of contractors**

- Q. Please confirm the number of other companies you use as subcontractors.
- A. 1
- Q. Please provide a completed example of a subcontractor health and safety assessment that has been carried out in the last 12 months.
- A. Sub Contractor Questionnaire.docx  
Method Statement Position sanitizers around site Oct 20.docx  
Manby Limited Risk Assessment.docx  
Harness Training - Daniel manby.pdf  
Overhead Crane Training - Daniel Manby.pdf
- Q. Please provide evidence of how subcontractors are monitored whilst on site. This evidence should be dated within the last 12 months.
- A. Hitachi Site Inspection 02.02.2021.docx
- Q. If your subcontractors are allowed to use other contractors to complete work on your projects, please explain how you monitor and manage these arrangements.
- A. This is not allowed

### **Sub Section: Industry specific health and safety requirements**

- Q. Please provide copies of site specific risk assessments and method statements (RAMS) dated within the last 12 months for each of the following work categories: Process Plant Engineering Services
- A. Corona Virus PDF Book.docx.pdf  
Risk assessment Hitachi main assembly Nov 20.docx  
Method statement Hitachi main assembly Nov 20.doc
- Q. Precautions whilst undertaking hot works
- A.
- Q. Isolation procedures for work on electrical systems or mechanical plant or equipment etc.
- A. Isol.PNG
- Q. Precautions for the safe use of ladders / step ladders
- A.
- Q. Precautions for the safe use of mobile elevated work platforms
- A. Safe Working at Height Arrangements.pdf

### Sub Section: Industry specific health and safety requirements

- Q. Please provide a completed copy of a Construction Phase Health and Safety Plan for a project undertaken within the last 12 months.
- A. KMT CDM Exemption.pdf  
KMTs roles and responsibilities as contractors.pdf
- Q. Examples of completed fall arrest / restraint equipment issue / inspection records from within the last 12 months
- A. Harness.PNG  
Harness1.PNG
- Q. Please provide examples of completed COSHH Assessments for the chemicals or hazardous substances used by
- A. COSHH - Acetone Risk Assessment.pdf  
COSHH - Foam Cleaner.pdf

### Section: Insurances

- Q. Do you hold Employers Liability Insurance?
- A. Yes
- Q. Employers Liability Insurance Expiry Date
- A. 06/02/2022
- Q. Employers Liability Insurance Cover Amount
- A. £10000000
- Q. Do you hold Public Liability Insurance?
- A. Yes
- Q. Public Liability Insurance Expiry Date
- A. 06/02/2022
- Q. Public Liability Insurance Cover Amount
- A. £5000000
- Q. Do you hold Product Liability Insurance?
- A. Yes
- Q. Product Liability Insurance Expiry Date
- A. 06/02/2022
- Q. Product Liability Insurance Cover Amount
- A. £5000000
- Q. Do you work at Airports?
- A. No
- Q. Please upload your current insurance schedule / summary of cover
- A. (1145625062) KPL Letter of Indemnity.pdf